**Minutes for Winter 2018 RWAG Meeting**

*Meeting Time & Location:* Mon. Feb 26, 10:20 am at 5727 Dunsmuir Ave.,

ATTENDEES: Muriel Howrath, Juliana Lucchesi, Barbara Wagner (City of Mt. Shasta), Bob Blankenship (Trout Unlimited), Phil Detrich (River Exchange), Michelle Berdichevski (Mount Shasta Bioregional Ecology Center), Angelina Cook (McCloud Watershed Council) *recorded minutes,* Courtney Laverty (citizen), Rico Tinsman (REX contractor), Ethan Brown (Shasta Valley Resource Conservation District) Roslyn McCoy (W.A.T.E.R.), Raven Stevens (Gateway Neighborhood Association), PHONE: Marissa Fierro, Brandy McDaniels, Chris (Pit River Tribe), Mark Miyoshi (Winnemem Wintu Tribe), Connie Best, Ben Wallace (Pacific Forest Trust) Mike Quinn (McCloud Community Service District), Dennis Heimann (Western Shasta Resource Conservation District)

**1. Approve Minutes** from 10/24/2017 Phil recommended minor revisions to minutes clarifying City of Mt. Shasta’s providing check to REX.

*Phil will finalize 10/24 and get redistributed in advance of spring meeting for adoption.*

**2. USR Task grant wrap-up** - Data management complete with Sierra Water Work Group – all layers are up and running. Check website. Feedback – we need current information, agendas, past project descriptions, old videos, past agendas, minutes, etc. on new website. Archive old info. Mark Miyoshi suggested that we use some of the USR Task funds to support that activity.

Muriel reported that we are still waiting for DWR to release retention payments to Trout Unlimited and RWAG funds. As soon as received from DWR, Muriel will forward to appropriate entities.

**8. Establish Protocol** for new bank account (see Draft Fiscal Control Policy)

Expenditures over ($500 placeholder) needs to be voted on by RWAG. Courtney distributed Fiscal Protocol outlining segregation of duties and checks and balances. All expenditures need to be approved by Coordinating Council, and checks need to be signed by someone else. Courtney volunteered to outline a list of duties and Phil recommends that the Coordinating Council direct Courtney to get accounting advice from AGT. Financial policy should be adopted soon. Administrator (1 point person) should be tasked with supervising accounting, recommending formal organizational structure, as well as secretarial duties. Plan has language consistent with Administrator recommendations. Interim Administrator position should bring RWAG operations through the Plan Update and prepare RWAG to submit a competitive proposal for DWR’s release of the 2018 PSP.

*Motion was made for Coordinating Council to draft a short-term job description/service agreement and hire an Interim Administrator to lead process of establishing a longer-term RWAG Administrator position. The Interim Administrators contract budget should not exceed $6,000.00. Motion passed unanimously.*

**3. Plan Update Progress Report** - (Phil, Rico, Angelina, Brandy (Katie, Susan & Lisa) (45 min) Update to meet revised state standards, primarily consisting of: Climate Change considerations specific to region; Governance, especially as it pertains to Tribal participation; and Contaminants of Concern, assess groundwater impacts to see if we have exceedence of Arsenic, perchlorate, chromium … Rico reported that so far, the USR does not appear to have any State designated contaminants exceeding concentrations of concern. Angelina made a call for data soliciting relevant documents and research to inform completion of draft Plan Update.

*Email will go out to members soliciting relevant documents, contacts and information relevant to Climate Change, Tribal involvement and contaminants of concern.*

Discussion on obstacles to effective collaboration (i.e. accessible data, fundraising/delays, admin, key stakeholders, etc.) Pit River Tribe was involved in Upper Pit process – AB 52, groundwater legislation, issues related to Tribal sovereignty, etc. Pit Tribe spent time helping update that document – would appreciate financial support to contribute meaningfully to USR Plan Update. The Tribe did not have enough time or support to comment more on Upper Pit plan update. Mark Miyoshi agrees – happy to hear some ways in which Tribes are getting more recognition – hasn’t heard anything from update team on new State Standards for Tribal involvement. Everyone involved need for more robust plan. Marissa and Tribe is surprised that budget does not include a line-item for Tribal participation. Marissa recommends a side call with Mark Miyoshi, Katie Burdick, Anasita Augustina, Bill Ehorn, Shasta Nation and Modoc Nation (Winnemem Wintu can recommend contacts for Modoc and Shasta Tribes*)* Marissa would like to be a reviewer. *Marissa made a request to see the Approved Budget – Phil said he would forward that to RWAG members.*

Angelina mentioned efforts underway through Plan Update to coordinate with Upper Pit and North Coast IRWM's, as well as other climate planning efforts in region (City of Mt. Shasta, City of Ashland) to build climate change planning connectivity and cohesion in the region, and eventually make North State a net carbon sink for the State of California.

**4. Presentation by Mt. Shasta City on General Plan** **rewrite** (15 min - Juliana Lucchesi) Mt. Shasta’s General Plan is only 10 years, yet it has a lot of opportunity for improvement. Current rewrite resulted from participation in National Resiliency Dialogues. Workshops scheduled for March 7th at 6 pm (Long-term visioning) and (Volunteer Corps) March 8th delve into Vulnerability Assessment and mini-hazard mitigation strategy. Termed disaster resilience. Will focus on wildfire management, fire hazards and forestry management. Will also distribute a visioning survey. Anticipates a 3-4 year process. Data collection uses wiki-maps. Juliana solicited RWAG member input on including a stand-alone water element in the General Plan revision. Tribes expressed concern with lack of consultation. Juliana said she has tried to reach out, but her efforts have not been successful in soliciting response. Tribes should make sure to update contact information with State of California Heritage Commission. Mt. Shasta City website has questionnaire and contact form for staying informed of progress, and opportunities for participation and engagement.

**5. Report on Funding Outlook** 2018 Proposal Solicitation Package (15 min)

We need to form sub-committee to revise projects chapter, clarify selection criteria, stay informed on PSP and Northern California workshop, and report to RWAG.

**6. SRFA-DACIP Update** – (JoAnna/Katie/Carlos)  (45 min) See Attachments

1. SRFA DACIP Update – North Sac Valley, Upper Sac, Upper Pit, Yuba, American River Basin
2. Summary of USR Needs Assessment – Engage stakeholders and asses needs in unique regions. Approximately $27 million for implementation funding, $3 million for needs assessment and to increase engagement. 3-year grant. Only year 1 (phase 1) has work plan and budget, a new work plan and budget will be drafted in October. Place-based needs assessment – Looked at DWR DAC mapping tool. 97 DAC places throughout Sacramento hydrologic funding region. RCAC did place-based needs assessment. Water purveyor may not identify all needs – so Community Needs Assessment was developed. If we do want a case study performed, RWAG needs to recommend an entity that will undergo a Community Needs Assessment, either today or at a future date. Community should have disconnect between purveyor and customers. Tribal engagement task is being managed by Sherri Norris. Sherri is organizing a Tribal meeting to develop a DAC engagement work plan. First year DAC places and Small Water Systems. Second and third years focusing more on community assessments and prioritizing implementation.

1. Small Water Systems information collated into GIS database, 50 SWS serve 16,000 people. *JoAnna wants to make a presentation to group in Spring.*
2. DACI Coordinator/s Job Description – purpose of funding $25,000 to each disadvantaged IRWM for administrative support. Most regions have directed funding to support person/people already filling in the coordination roles. Intended to be a 1-year funding cycle, with potential for extension depending on status of grant and remaining needs. Schedule sub-committee meetings and fill in as liaison with DACIP as needed. *We need to officially designate a* *DACI coordinator, so they can schedule a conference call or meeting to discuss best option to recommend for Community Needs Assessment as well as fulfill other coordinator duties.* Other DACI coordinators in SRFA, North Sac Valley RCD, Westside and Upper Pit regions have chosen DACI coordinators. Designated DACI Coordinators are under contract with Burdick & Co.

**7. Develop plan for RWAG** 2018/19Admin &Budget recommendation – (30 min)

Motion was made to develop a proposal for electronic approval upon progress made on hiring an Interim Administrator/Treasurer. General Admin – Agenda’s, minutes, meeting scheduling and facilitation, website updates. SRFA Collaboration & USR DACI Coordination – contract with Burdick & Co. Project Prioritization – TAC and Project Proponents

**9. Lobby State for continuation of IRWM** (as per Mary Randall's recommendation) Connie mentioned possibility of organizing a Consortium of source water groups to conduct a lobby day at a coordinating council meeting. Round Table of Regions is developing a cohesive IRWM strategy for addressing the legislature.

**10. Schedule Spring Meeting** Late May – shall entail a workshop and will go more into depth on the Plan Update. Aim to have comments incorporated into draft Plan Update by August/September.

Roslyn communicated W.A.T.E.R’s interest in joining RWAG. They need to sign the MOU document – should be available on website, or in Plan. RWAG needs to revisit process for new members and streamline protocol. Should be part of Interim Administrators scope of work.

Meeting adjourned at 4:00 pm.